

# Yellow Envelope Fact Sheet

## What is the Yellow Envelope ?



The Yellow Envelope is a communication tool used by aged care homes to assist in the safe transfer of residents. It accompanies the resident to hospital and returns with them.

The Yellow Envelope uses a checklist. It prompts health professionals to confidentially enclose current and complete information about the resident's unique care needs and preferences.

The Yellow Envelope supports a person centred approach to decision making when transferring residents across health sectors.

## The Yellow Envelope has two sides

### Side 1



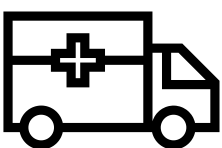
The aged care home completes this side of the envelope. The envelope goes with the resident when they are transported to hospital. Side 1 checklists prompt the home to communicate with the GP, hospital and family.

### Side 2



The hospital completes this side of the envelope. The envelope leaves hospital with the resident. Side 2 checklists prompt the hospital to communicate information about the resident's treatment and ongoing care needs with the GP, aged care home and family.

## What goes in the envelope ?



The items enclosed are unique to the resident. They can include care plans, Advance Care Directives, referral letters, discharge summaries, medication summaries, test results and medications.



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